

**MINUTES OF THE MEETING
BOARD OF DIRECTORS
LAKE OF THE WOODS OF JACARANDA HOMEOWNERS ASSOCIATION, INC.
TUESDAY, FEBRUARY 5, 2013
3:00 P. M.**

Present: Bruce Callahan, President, Troy Grieco, Vice President, Helmine Junger, Treasurer, Judie Gollwitzer, Secretary and Dave Masek, Director. Jim Kraut for Management and owners in the audience.

The meeting was called to order by the President, Bruce Callahan at 3:00 P. M. at the Lakes of Jacaranda Clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting was announced, with Notice and Agenda posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the last Board meeting: MOTION was made by Judie Gollwitzer and seconded by Troy Grieco to approve the minutes of the Board meeting of January 8, 2013, as presented.

MOTION PASSED.

REPORTS OF OFFICERS

A. President- Bruce Callahan.

1. Bids for Clearing Australian Pines: Management was instructed to obtain three bids, including Artistree and Total Tree for removal of Australian Pines as indicated in the map provided by the President.
2. Update on Opinion Surveys: The results of the surveys will be announced at the annual meeting and voted on at the March meeting.
3. Orchids: It was the consensus of the Board to accept the donation of Bromeliads for the clubhouse from Marie Beima.
4. Sidewalk Ownership on LOW Drive: The President reviewed the written opinion from the Association attorney on ownership and maintenance responsibility for a certain area of sidewalks along Lake of the Woods Drive. Management will send apology letters to all owners who were sent letters requesting that they clean a portion of the sidewalks in question.
5. Holiday Decoration Storage: Currently all LOW and LOJ decorations are being stored in the clubhouse closet. Hopefully LOW can be moved to the offsite storage facility.
6. Budget Requirement-2013 Landscaping: Some of the monument sign planting areas need to be redone.
7. Lutz-Scope of Work for Lighting at North and South Entrances: The scope of the work will be covered in the Vice President's report.
8. Annual Meeting-Attendance of Association Attorney: MOTION was made by Judie Gollwitzer and seconded by Dave Masek to have the Association's attorney attend the 2013 Annual Meeting.

MOTION PASSED.

B. Vice President-Troy Grieco:

1. Artistree Mulching Around Trees: The mulching around the trees has

been completed. The Vice President reported that he will meet with Liz Sharpe and the new representative from Artistree to review the condition of plantings at certain monument signs as well as other areas in need of improvement. The lighting at the entrances is still an open item; maintenance to get the system working is step one. Step two is to get three bids to get all the work done at both entrances. Because of cost, this will be a two year project.

- C. Treasurer-Helmine Junger.
 - 1. Financials: The year-end financials are with the Association CPA.
 - 2. Delinquencies: The current report was reviewed and is attached and made a part of these original minutes.
 - 3. Rentals/Sales: None.
- D. Secretary – Judie Gollwitzer:
 - 1. Plaque for Joe Beima: The plaque has been ordered and will cost around \$100.00. John Vidas will install the plaque on the park bench across from the clubhouse. The announcement will be placed in the website and newsletter.
- E. Director – Dave Masek.
 - 1. Signage Update: Two of the old signs around Lake Meredith have been replaced; there is one more to install. The new Lakes of Jacaranda sign has been installed.

Keys-Caldwell Management Company Report:

- A Property Manager - Jim Kraut
 - 1. Covenant Violations: Management reviewed and distributed the latest violation chart.
 - 2. Misc. Items: The President will provide clarification on driveway crack repairs to the Board for the March meeting. Placement of satellite dishes and the use of ARC forms before installation were discussed and will be a part of the next drive-thru. The lawns of Lots J72 and J198 will be cut at the Board's discretion. Management will obtain fixed costs for each Lot.

MOTION was made by Bruce Callahan and seconded by Judie Gollwitzer to turn Lots # J035 and J612 over to the Compliance Committee for action.

MOTION PASSED.

SUB-ASSOCIATIONS

- A. Park Estates: No report.
- B. LOJ: No report.
- C. Grassy Oaks II: No report.
- D. Grassy Oaks III: No report.

STANDING COMMITTEE REPORTS:

- A. Architectural Review: Tom Davis reviewed his report which will be emailed to the Board and made a part of these original minutes.

- B. Lakes and Wetlands – Art Bradley: Everything is ok.
- C. Disaster Preparedness – Joe Thiel: The radios purchased in December have arrived; two are designated for Security. A training session on proper use of the radios is needed. The DDP meetings are now the first Tuesday of the month at 6:30 P. M. This schedule will be advertised in the newsletter and the website.
- D. Newsletter & Directory– Judie Gollwitzer: The next newsletter will be published late. The new directory will be published after the annual meeting so that new Board and committee members can be listed.
- E. Security Patrol - Bill Johnson: There is no current schedule for patrols. The Board will ask for volunteers at the annual meeting and through the newsletter and website.

MOTION was made by Bruce Callahan and seconded by Judie Gollwitzer to purchase three magnetic security signs at a cost not to exceed \$150.00.

MOTION PASSED.

- F. Webmaster – Bob Valenziano: Reviewed his report, which is attached and made a part of these original minutes and the newsletter. New firewalls have been installed for protection. It was suggested that pictures of the new plantings be added to the website show people what has been done.

SPECIAL COMMITTEES REPORTS:

- A. Landscaping – Liz Sharp: Covered.
- B. Lecture Series: Judie Gollwitzer read her report, which is attached and made a part of these original minutes.
- C. Social – Pat Ritner: Management read the written report, which is attached and made a part of these original minutes.
- D. Writers Group - Kathleen Smith: No report.

UNFINISHED BUSINESS:

- A. Review Action Item List: 1). Bocce Court: Survey results being counted. 2). Speed Bumps: Survey results being counted. 3). Pine Removal: Pending.

NEW BUSINESS:

- A. Homeowner Comments on Agenda Items – 3 minute limit to express viewpoint: 1). Installation and placement of satellite dishes will be addressed at the annual meeting, through the website and the newsletter and owners with dishes will be contacted after the next drive-thru. 2). Free WiFi for the entire Association may be beneficial. 3). There needs to be the proper amount of trees on each lot. 4). Mailing date for the annual meeting should be earlier.
- B. Modify Action List: None.

MOTION was made by Judie Gollwitzer and seconded by Dave Masek that the meeting be adjourned.

MOTION PASSED.

The meeting was adjourned at 4:11 P. M. The next meeting will be the annual meeting on February

12, 2013, at 6:00 P. M., at the Venice Gardens Community Center.

Respectfully submitted,

James S. Kraut
For the Secretary