

**MINUTES OF THE MEETING
BOARD OF DIRECTORS
LAKE OF THE WOODS OF JACARANDA HOMEOWNERS ASSOCIATION, INC.
TUESDAY, APRIL 2, 2013
3:00 P. M.**

Present: Bruce Callahan, President, Marie Beima, Vice President, Troy Grieco, Treasurer, Thomas Gaines, Secretary and Helmine Junger, Director. Jim Kraut for Management and owners in the audience.

The meeting was called to order by the President, Bruce Callahan at 3:00 P. M. at the Lakes of Jacaranda Clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting was announced, with Notice and Agenda posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the last Board meeting: MOTION was made by Bruce Callahan and seconded by Marie Beima to approve the minutes of the Board meeting of March 5, 2013, as corrected. The Lots to be maintained at the Board's discretion are Lots # J72 and J198.

MOTION PASSED.

Resignations and Appointments: None.

REPORTS OF OFFICERS

A. President- Bruce Callahan.

1. Bids for Clearing Australian Pines: MOTION was made by Marie Beima and seconded by Helmine Junger to approve the proposal from Artistree of \$8,000.00 for the removal of and stump grinding of designated Australian Pine Trees around the mail station, as presented.

MOTION PASSED.

2. Bids on Upgrades to Entrance Lighting: Members of the Board will meet with Michael A. Ross to review the details of his proposal.
3. Bids for Grinding and repairs of Sidewalks: MOTION was made by Marie Beima and seconded by Tom Gaines to approve the proposal from ConSlabs to replace concrete sections at \$250.00 each and grind down edges at \$35.00 each, as presented.

MOTION PASSED.

4. Florida Power and Light Damaging 50 Foot Buffer behind May Apple Way: A letter has been sent to FPL about trespassing on Association property and requesting that landscaping be installed to the damaged area.

B. Vice President-Marie Beima.

1. Fining Committee: Volunteers are needed for the Committee to function properly. Liz Sharpe volunteered to serve; any others interested were asked to contact Marie Beima.

2. Grass Selection: The Landscape Committee will meet with Artistree about a new grass and test area.
- C. Treasurer-Troy Grieco.
1. Financials: The year-end financials have been received; journal entries are being done at this time.
 2. Delinquencies: The current report was reviewed and is attached and made a part of these original minutes.
 3. Rentals: None.
 4. Artistree Update: Weed control application needs to be used around the pump house.
- D. Secretary – Tom Gaines: No report this month.
1. Transition of Secretary Functions: Mr. Gaines stated that he is getting up to speed on what his responsibilities are and thanked Judie Gollwitzer for her help. He asked that all committee and Board members provide their information for the newsletter and the website as soon as possible.
 2. Streets: The road maintenance schedule was provided to all Board members. The Board will obtain estimates for scheduled work including striping, painting of 21 “STOP” bars and 19 crosswalks. Joe Thiel has volunteered to help with the road project.
- E. Director – Helmine Junger: Mrs. Junger met with Judie Gollwitzer to take over responsibility for the Volunteer Luncheon.

Keys-Caldwell Management Company Report:

A Property Manager - Jim Kraut

1. Covenant Violations: Management reviewed and distributed the latest violation chart. There were 54 violation letters sent to owners. The ARC Committee is working with the satellite dish issue.
2. Misc. Items: MOTION was made by Troy Grieco and seconded by Tom Gaines to approve the request for a motorcycle from Lot # J410.

MOTION PASSED.

SUB-ASSOCIATIONS

- A. Park Estates: No report.
- B. LOJ: No report.
- C. Grassy Oaks II: No report.
- D. Grassy Oaks III: No report.

STANDING COMMITTEE REPORTS:

- A. Architectural Review: Tom Davis stated that the Committee is looking for one or two volunteers. Ten applications were reviewed at yesterday’s meeting, nine of which were approved.
- B. Lakes and Wetlands – Art Bradley: The fish kill and algae bloom is over. Damage was kept to the two North entrance lakes. Hart Harvesting has been contacted to remove some of the Tilapia.

- C. Disaster Preparedness – Joe Thiel: CPR and AED training will be held tonight at 6:30 P. M., at the clubhouse. Sarasota EOC will be doing the training. Hurricane guides are available for distribution. The storage facility is now being used for LOW Christmas decorations.
- D. Newsletter & Directory – Judie Gollwitzer/Tom Gaines: Tom Gaines will be in charge of the May/June newsletter, with Mrs. Gollwitzer helping. Please be mindful of the due dates to submit articles. They can be submitted to either Tom or Judie. The directory is on process.
- E. Security Patrol - Bill Johnson: No report.
- F. Webmaster – Bob Valenziano: Mr. Valenziano reviewed his report, which is attached and made a part of these original minutes. He also reported that there is a Yahoo spam going around that should not be opened.

SPECIAL COMMITTEES REPORTS:

- A. Landscaping – Liz Sharp: The Committee met last week to choose annuals for the Spring monument plantings and discuss the overall condition of the planting areas. The Committee will meet with the Artistree representative soon.
- B. Lecture Series: Lectures for April will be rescheduled because of clubhouse renovations.
- C. Social – Pat Ritner: No update.
- D. Writers Group - Kathleen Smith: No report.

UNFINISHED BUSINESS:

- A. Review Action Items: 1) Bruce Callahan sent a letter to the former owner and an e-mail to the current owner of a property in Plantation, not to touch the 20 feet behind their property that belongs to the Association.
2). Copy Machine: MOTION was made by Marie Beima and seconded by Tom Gaines to cancel the agreement with Dos Imaging for the copy machine.

MOTION PASSED.

NEW BUSINESS:

- A. Establishment of Covenants Committee and Grant Committee: The Board is looking for volunteers for these committees. Nelson Ritner volunteered to serve on the Grant Committee.
- B. Homeowner Comments on Agenda Items – 3 minute limit to express viewpoint: 1). The sidewalk at 635 Lakescene Drive needs to be cleaned. 2). The Block Captains e-mail chain was used inappropriately. 3) What is the status of the light repair at the North entrance? 4). The transformer at the clubhouse is leaking oil. 5). The entrances to the property look terrible.

MOTION was made by Marie Beima and seconded by Troy Grieco that the meeting be adjourned.

MOTION PASSED.

The meeting was adjourned at 4:22 P. M. The next meeting will be held on May 7, 2013, at 3:00 P. M. at the Lakes of Lakes of Jacaranda Clubhouse.

Respectfully submitted,

James S. Kraut
For the Secretary