

**MINUTES OF THE MEETING
BOARD OF DIRECTORS
LAKES OF JACARANDA HOMEOWNERS ASSOCIATION, INC.
TUESDAY, DECEMBER 3, 2013
4:40 P. M.**

Present: Bruce Callahan, President, Troy Grieco, Treasurer, Judie Gollwitzer, Secretary, Helmine Junger, Director, Jim Kraut for Management and owners in the audience.

The meeting was called to order by the President, Bruce Callahan, at 4:24 P. M. at the Lakes of Jacaranda Clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting was announced, with Notice and Agenda posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the last Board meeting: MOTION was made by Judie Gollwitzer and seconded by Troy Grieco to approve the minutes of the Board meeting of November 5 and the Budget meeting of October 22, 2013, as presented.

MOTION PASSED.

REPORTS OF OFFICERS

A. President- Bruce Callahan.

1. Open Board Position: The seat will remain vacant until the 2014 Annual Meeting.
2. Approval of 2014 Budget: MOTION was made by Troy Grieco and seconded by Judie Gollwitzer to approve the proposed 2014 budget, as presented.

MOTION PASSED.

3. Annual Meeting Date and Time: The 2014 Annual Meeting will be held on February 11, 2014, immediately following the Master Association meeting, which will begin at 6:30 P. M. Management will contact the Association's attorney and request his attendance at the meeting.
4. Travel Club: The Club Chairs will be rethinking their purpose and direction as they cannot continue to mix businesses for profit with the not-for-profit status of the Association.
5. Grassy Oaks I use of the Clubhouse: The Board of Directors for Grassy Oaks I is using the clubhouse for their board meetings, but according to the clubhouse rules, do not have the right to do so. Management will send a letter to the Board advising them of this and suggest that one of the owners that has paid the special assessment for use of the clubhouse provide the \$500 security deposit required for private functions and then hold the meeting in the clubhouse.

B. Vice President: No report.

C. Treasurer-Troy Grieco.

1. Financials: The October Financials are in good order.
2. Delinquencies: The current Aging report was reviewed and is attached and made a part of these original minutes. Lot # J 198, (512 Purslane Point), which is now owned by Bank of America needs to pay all money owed or be turned over to the Association's attorney for collection.
3. Correspondence: None.

D. Director: Helmine Junger: No report.

E. Secretary – Judie Gollwitzer:

1. Clubhouse Rules-Review: Covered.
2. Grassy Oaks I Clubhouse Use: Covered.
3. Clubhouse Carpet: The President and Secretary met with a representative from Chemdry. The company will clean the clubhouse carpeting for \$ 373.70, each time and the clubhouse will need to be closed for one day after each cleaning.

Keys-Caldwell Management Company Report:

A. Property Manager - Jim Kraut

1. Covenant Violations: Covered under LOW of J.
2. Misc. Items: None.

Standing Committee Reports.

1. Social: Judie Gollwitzer read her report, which is attached and made a part of these original minutes. Management will add the list of events to the clubhouse calendar. No checks will be returned to owners without first receiving confirmation from a Board member.

Special Committee Reports: None.

Unfinished Business.

- A. Review Action Item List: 1). Troy Grieco reported that camera # 8 is not working and requested that John Vidas check the connections on all security cameras. 2). The Christmas decorations have been put up.

New Business:

A. Homeowner Comments: None.

MOTION was made by Judie Gollwitzer and seconded by Troy Grieco that the meeting be adjourned.

MOTION PASSED.

The meeting was adjourned at 5:05 P. M. The next meeting of the Board of Directors will be held on January 7, 2013, at the Lakes of Jacaranda clubhouse immediately following the Lake of the Woods Board meeting.

Respectfully submitted,

James S. Kraut
For the Secretary