

**MINUTES OF THE MEETING
BOARD OF DIRECTORS
LAKES OF JACARANDA HOMEOWNERS ASSOCIATION, INC.
TUESDAY, OCTOBER 1, 2013
4:25 P. M.**

Present: Bruce Callahan, President, Troy Grieco, Treasurer, Judie Gollwitzer, Secretary, Helmine Junger, Director, Jim Kraut for Management and owners in the audience.

The meeting was called to order by the President, Bruce Callahan, at 4:25 P. M. at the Lakes of Jacaranda Clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting was announced, with Notice and Agenda posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the last Board meeting: MOTION was made by Judie Gollwitzer and seconded by Troy Grieco to approve the minutes of the Board meeting of September 3, 2013, as presented.

MOTION PASSED.

REPORTS OF OFFICERS

A. President- Bruce Callahan.

1. Vacant Board Position: No one has submitted their names for consideration to fill the one vacant seat on the Board.
2. 2014 Budget Work Session: The budget meeting will be held on October 22, at 1:30 P. M. at the offices of Keys-Caldwell, Inc.
3. Clubhouse Exterior Maintenance: The wooden trellis in front of the clubhouse has rotten sections that need to be replaced. The exterior of the clubhouse needs to be painted. Both projects will be part of the 2014 budget.

B. Vice President: No report.

C. Treasurer-Troy Grieco.

1. Financials: Finances are in good order.
2. Delinquencies: The current Aging report was reviewed and is attached and made a part of these original minutes.
3. Rentals: A three month rental was approved for Lot J481.

D. Director: Helmine Junger:

1. Volunteer Luncheon: There were 189 invitations sent out; there have been 43 confirmed attendees so far. Report attached

E. Secretary – Judie Gollwitzer:

1. Socials: An owner suggested having a game night at the clubhouse. Mrs. Gollwitzer met with Beverly Weltzien and reviewed the sign-up sheets collected at the open house. They are contacting the residents on the sheet to see if they want to lead some of the suggested socials.
2. Directory Inclusion Form: The new form will be edited and added to the sales application package, the website and distributed with new owner keys. A monthly sales report will be presented at the Board meetings.
3. Clubhouse Report: The carpet installer recommended a protective plastic for the carpet edges to prevent fraying. Report attached. The last two Travel Club notices need to be redone so that only Association telephone contact numbers will be listed.

Keys-Caldwell Management Company Report:

- A. Property Manager - Jim Kraut
 - 1. Covenant Violations: Covered under LOW of J.
 - 2. Misc. Items: The President will contact the Association attorney to clarify a membership issue.

Standing Committee Reports: None.

Special Committee Reports.

- 1. Movie Night: The next scheduled movie will be Thursday, October 24th. A movie needs to be chosen. The movies will be advertised in the newsletter.

Unfinished Business.

- A. Review Action Item List: Complete.

New Business:

- A. Homeowner Comments: 1). The lanterns at the clubhouse need to be cleaned.

MOTION was made by Troy Grieco and seconded by Helmine Junger that the meeting be adjourned.

MOTION PASSED.

The meeting was adjourned at 4:54 P. M. The next meetings will be the Budget meeting on October 22, and the regular Board of Directors meeting on November 5, 2013, at the Lakes of Jacaranda clubhouse immediately following the Lake of the Woods Board meeting.

Respectfully submitted,

James S. Kraut
For the Secretary