

**MINUTES OF THE MEETING
BOARD OF DIRECTORS
LAKES OF JACARANDA HOMEOWNERS ASSOCIATION, INC.
TUESDAY, SEPTEMBER 3, 2013
4:24 P. M.**

Present: Bruce Callahan, President, Troy Grieco, Treasurer, Judie Gollwitzer, Secretary, Helmine Junger, Director, Jim Kraut for Management and owners in the audience.

The meeting was called to order by the President, Bruce Callahan, at 4:24 P. M. at the Lakes of Jacaranda Clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting was announced, with Notice and Agenda posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the last Board meeting: MOTION was made by Troy Grieco and seconded by Judie Gollwitzer to approve the minutes of the Board meeting of July 30, 2013, as presented.

MOTION PASSED.

REPORTS OF OFFICERS

- A. President- Bruce Callahan: No report.
- B. Vice President: No report.
- C. Treasurer-Troy Grieco.
 - 1. Financials: Everything looks ok.
 - 2. Delinquencies: The current Aging report was reviewed and is attached and made a part of these original minutes. Lot LOJ072 has filed for bankruptcy so no further action can be taken by the Association.
- D. Director: Helmine Junger: Meetings have been held and programs have been printed. The Board was asked to submit a name for volunteer of the year.
- E. Secretary – Judie Gollwitzer:
 - 1. New Form for Clubhouse Inspections: The new forms will include a a layout for clubhouse furniture, which will be signed for and used to put the furniture back in the proper place after the social function has been concluded.

Keys-Caldwell Management Company Report:

- A. Property Manager - Jim Kraut
 - 1. Covenant Violations: Covered under LOW of J.
 - 2. Misc. Items: None.

Standing Committee Reports: None.

Special Committee Reports.

- 1. Movie Night-August 22: No one attended the August movie so “Skyfall” will be shown in September. Signage will be put at the North and South entrances to advertise the movie.
- 2. Travel Committee: The first meeting was well attended.

Unfinished Business.

- A. Review Action Item List: 1). John Vidas will be contacted to install combination locks on the bathroom cabinets. 2). John Vidas will paint the wooden trim on the front of the clubhouse as soon as weather permits. 3). The installation of a lock box for DPP was requested with the installation to be in the utility room. Since DPP will still need to keep equipment in the office, Liz Sharpe will check with Steve Hafer to be sure the Board understands exactly what will work for DPP.

New Business:

- A. Homeowner Comments: None.

MOTION was made by Troy Grieco and seconded by Judie Gollwitzer that the meeting be adjourned.

MOTION PASSED.

The meeting was adjourned at 4:38 P. M. The next meeting will be held on October 1, 2013, at the Lakes of Jacaranda clubhouse immediately following the Lake of the Woods Board meeting.

Respectfully submitted,

James S. Kraut
For the Secretary