



Lake of the Woods of Jacaranda, HOA

575 Lake of the Woods Drive
Venice, Florida 34293
941/408-1957

September 1, 2006

Members of the homeowners' association, although has the right to attend and to observe the business being transacted at a meeting, they do not have the right to participate at meetings of the Board of Directors. The Board of Directors has established rules enabling individual members to make presentation to the Board of Directors at the beginning of the meeting. To formalize these rules, diffuse controversy and problems and permit the Board of Directors to have regular and orderly communications from members of the association, the following rules and regulations will governs membership participation:

1. Only members of the association will have this privilege, unless a proxy is appointed by the owner for a specific date, time and place of meeting. This proxy notice must be in writing in the format outlined by the Association Attorney and delivered to the Chairman (or presiding officer) prior to the start of the meeting. If the member is then present and wants to make the presentation, then the member must notify the Chairman (or presiding officer) in writing prior to the meeting that the proxy has been voided. Only one individual, either the member or proxy, may make the presentation.
2. A time limit will be set by the Chairman (or presiding officer), at each meeting, taking into consideration the number of members wishing to speak, and allowing each member no less than three (3) minutes.
3. Once the member is recognized, all comments should be confined to the question of association business. The member should state their name, address, lot number and reference the specific agenda item, as posted prior to the meeting, to which he or she would like to make a comment. Comments and statements relating to personal motives and to personalities should not be made, and may be ruled out of order by the Chairman (or presiding officer).
4. If a member wishes to tape-record or videotape meetings of the association, they are required to do the following; (a) Notify the Chairman (or Property Manager) in writing at least forty-eight (48) hours in advance, (b) The Chairman will announce to the membership that the meeting is being recorded. (c) If a videotape system is used, it must installed prior to the commencement of the meeting, and will not produce distracting sound or light, (d) If a tape, disk or any other type of recording is being made, the unit will be started before the meeting and placed at the Board of Directors table. This will enable a better quality of recording with no distractions.