

**THE LAKES OF JACARANDA  
CLUBHOUSE RESERVATION PROCESS**

1. Contact Keys-Caldwell, Inc., if possible, not less than five (5) days before your scheduled function.
2. Your recreation key, photo identification, proof of residency, and your damage deposit of \$500 must be presented before the clubhouse key is issued.
3. An inspection by the clubhouse chair person and the responsible party reserving the clubhouse will be conducted BEFORE the key is issued AND AFTER the function. If after final inspection no damage has occurred and the clubhouse key is returned, your damage deposit will be immediately given back to you from Keys-Caldwell, Inc. This BEFORE AND AFTER inspection will take place at the clubhouse at a specific time and date agreed upon by both parties. PLEASE be at the clubhouse at the agreed upon time regarding the BEFORE AND AFTER inspections.
4. **Guests are not permitted to use the pool due to liability since no life-guard is on duty. The lanai area is NOT included in this reservation.**
5. Maximum occupancy is 100 persons.

**CLUBHOUSE RULES**

I have read, understand and acknowledge the foregoing rules as set forth by the Board of Directors of THE LAKES OF JACARANDA HOMEOWNERS ASSOCIATION, INC. and agree to abide by these rules:

NAME (PRINT) \_\_\_\_\_

SIGNATURE \_\_\_\_\_

LOT # \_\_\_\_\_ ADDRESS \_\_\_\_\_

PHONE # \_\_\_\_\_

DATE \_\_\_\_\_

DATE(S) REQUESTED \_\_\_\_\_

PURPOSE \_\_\_\_\_

\_\_\_\_\_

TIMES: FROM \_\_\_\_\_ TO \_\_\_\_\_ NUMBER OF GUESTS \_\_\_\_\_

APPROVED \_\_\_\_\_ (property manager)

INSPECTION TIME BEFORE USE \_\_\_\_\_ DATE \_\_\_\_\_

INSPECTION TIME AFTER USE \_\_\_\_\_ DATE \_\_\_\_\_